



**The Regimental Association
of
the 8th Canadian Hussars (Princess Louise's) Incorporated**

**Museum Committee Meeting
08 Aug 06**

Record of Decisions

Attendees:

Borden McLellan
Tom McLaughlan
Sandra Muir-Russell
Scovil Brown – Association President

The meeting was held at the Train Station in Sussex, NB

Serial	ITEM	ACTION
1	ROD Reviewed	Approved
2	CD of the Trooping of the Colors, 1963 is available	Info.
3	<u>Heritage Branch Visit</u> Guy Tremblay and Andree Godin conducted a tour of the Museum and had positive comments. Recommended that we join the Council of Archivists due to the amount of valuable papers that we hold.	Decisions to proceed is required
4	<u>Visitors</u> 600 to date	Info
5	<u>Finances</u> To date; \$1500 – Heritage Branch \$1000 – Ian Haldane \$279 – CD Sales \$93 - Donations	Info
6	<u>Fund Raising – Flea Market/Balloon Fest</u> Application accepted and plans are under way.	Info
7	<u>Staffing</u> Two summer students only. Kayleigh leBlanc (HRDC) finishes 18 Aug. Sean McLaughlin (PEP) finishes 25 Aug 06. Summer student system is not working and AMNB will be making a presentation to Guy Tremblay Heritage NB to amend or fix the situation.	Info



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8	<u>Volunteers</u> As a result of working with the Cadet parents organization a number of volunteers for the museum	<u>Action</u> F/u from the committee is necessary.
9	<u>Donations</u> available. Jean Maxan – Hand made jewelry – loan Barbara Lowerson – Military History books Mary Bickerton – History books Rolf Jackson – photos of PL I and newspaper articles	Info
10	<u>Display Cases</u> Covers completed and installed	Info.
11	<u>TQMS Myers</u> Display of Mention in dispatches and other artifacts established.	Info.
12	<u>Museum sign</u> After negotiating with the Town of Sussex our sign was put back up and will remain up for the foreseeable future	Info.
13	<u>NB Rangers.</u> We will continue to assist the NB Rangers in maintaining their few artifacts at the museum. This has reduced the friction with those members considerably.	Info
14	<u>Press Releases.</u> This type of advertising is necessary for all future events. Further discussion is required and a PR plan developed.	Action.
15	<u>Future planning.</u> The Mission Statement and Museum Objectives needs to be completed and implemented. Town Manager is still supportive of an ACOA application and will assist the BP for the museum.	Action
25	<u>Next Meeting</u> TBC	

PROPOSED AGENDA
MUSEUM COMMITTEE MEETING
8 August 2006
7:00 PM

1. Administration

- a. A CD of the 1963 Trooping of the Colors was made.
- b. We were visited by Guy Trembley and Andree Godin from the Heritage Branch. They were pleased with what they saw and heard. Tom gave an excellent tour.
- c. Heritage Br. and sponsoring a Textiles Course in Moncton on Aug. 21 and I will attend.
- d. We have had 600 visits (to date) to the museum in 2006.

2. Finances

- a. We received \$1523 advance from the federal government for the HRDC student wages
- b. Rec'd \$1500 grant from Heritage Branch for any expenses
- c. Rec'd \$ 1000 from Ian Haldane, and a letter.
- d. From sale of CD's: \$279.
- e. From the donation box: \$93.43
- f. Balance on hand as of now: \$7512.46
- g. Bank Deposit Card is too much trouble to apply for
- h. Our Canada Revenue Receipt stamp is badly needed
- i. Sussex Area Community Foundation has made its first awards.
- j. Fund Raising plans for Balloon Fiesta weekend: Tom M.

3. Staffing

- a. Kayleigh LeBlanc (HRDC) is finished on 18 August
- b. Sean McLaughlin (PEP) is finished 25 August.
- c. Tom has perhaps found some new Volunteers!!!
- d. None of the small museums are satisfied with the system of getting summer grant students. It just isn't working.

- e. AMNB is making a presentation to Guy Tremblay for all of us.

4. Museum Displays

- a. Special Events for 2006
- b. What MESSAGE do we want visitors leave with?
- c. Covers for mannequin cases done
- d. WW II hat badge for WO Zinck to give RC Museum
- e. CHIN: will have another intern to photograph and enter artifacts. Do we participate again?
- f. Andree wants us to get in contact with, and join, the Council of Archivists because of our extensive collection of very valuable paper materials.
- g. Jean Maxan has loaned us two pieces of jewelry for the summer.
- h. Barbara Lowerson, Sackville, has donated 4 books on military history. Deed of Gifts has been signed.
- i. Mary Bickerton has donated 4 Hussar books. Deed of Gift has been signed.
- j. Rolf Jackson has donated a picture and newspaper clipping about Princess Louise I. Deed of Gift has been send.
- k. Tom created a display of things from TQMS Myers. Deed of Gift has not been sent yet.

5. Grants and Applications

- a. We rec'd \$1500 for our infrastructure grant, and can get this again, as long as the government provides funding.

6 Database

- a. nil

7. Public Relations

- a. Press Releases should be made in advance of our Special Events
- b. Our Museum sign was put up about July 10. Michael Cummings seems more positive now.
- c. Downtown business Association website material not done yet.
- d. We have been assisting the NB Rangers in placing their display items in their case. Relations have improved.
- e. In Sept. we need to plan our Nov 11 activities.
- f. Moncton Museum raised \$20,000 with their "Evening With Alex Colville" event.
- g. We need to hold a high profile Annual General Meeting.

8. Planning for the Future

- a. Mission statement and objectives
- b. New building or location for the museum
- c. Michael Cummings is still prepared to assist in an Application to ACOA for funding for a new building.
- f. I had another call from Lisa Killam concerning her husband's Service number. Can we help?
- g. other